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SMALL GRANTS OPEN ROUND MAY 2024 FUND CRITERIA

# **PURPOSE OF THE FUND AND GRANTS**

Prosper Wakefield district recognises the strain many charitable organisations have been under and that many of these organisations are stretched thin. The Prosper Wakefield district open round 2024 will provide financial support for community groups, charities and social enterprises as needed, to support their core costs, to continue an existing project, or to assist towards a new project.

We also want to support organisations that can build on, adapt and enhance their approaches and activities, based on what they have learned over the last few years.

**Unsuccessful applicants from the previous funding round may submit a new application**

As well as covering core costs, Prosper Wakefield district grants will be awarded to organisations running projects and activities that are described below.

* That support children and young people.
* That work to address the imbalances in connectivity in the area including social, physical and digital and also transportation /access to services.
* Are community based.

But, if you are in any doubt about your grant’s eligibility, please call either Kath or Helen for an informal conversation.

We will prioritise applications from organisations supporting the people and communities that are:

* minority or otherwise disadvantaged.
* marginalised groups, where lifestyle, cultural or other factors may make them more vulnerable.
* people who are financially at risk or whose financial risks due to the current cost of living may be exacerbated.
* families living in poverty/food poverty and/or using food banks.
* children and young people including those with disabilities; in ‘families with vulnerabilities’; who are isolated and/or anxious; are digitally excluded; or who have experienced bereavement.
* people with physical and learning disabilities or physical and sensory impairments.

# **TIMESCALES AND SPEND**

The round opens on Monday 13th May 2024 and the deadline for receipt of completed applications is 12.00 noon on Wednesday 31st July.

Grants are available from £500.00 - £20,000. Grants of more than £20,000 may be available but please speak to us first as they will be awarded at the discretion of the Prosper Board.

In some cases, continuation of funding may also be possible, but again, please speak to a member of our helpful team for a discussion prior to submitting your application, and they will be able to advise you.

We want to encourage more applications from organisations who support people from under represented groups.

Expressions of Interest are welcomed in the first instance, especially if you think you may need more guidance before submitting a full application. The EOI can either be a quick conversation over the phone with one of our team, or you can submit a short paragraph explaining what you require the funding for, and the amount.

This year, for the first time, we hope to welcome applications in more creative formats – so if you think you can make a short film or use any other alternative medium to tell us about your idea, and that still answers all the questions in the application form, we would love to hear from you. Please get in touch and we can find a solution.

The Grants committee will meet in August and successful grants will be paid soon afterwards.

Successful applicants will be required to complete a monitoring report. A template will be provided for this, but again, we welcome monitoring and feedback in more creative formats.

Due to the chance of this fund being oversubscribed, we would recommend you itemise your requirements clearly as it may be that we are only able to part fund.

# **ELIGIBILITY**

# To apply all organisations must have:

* a constitution/governance document (we may consider emerging groups who are not yet fully constituted, please contact us before submitting an application).
* annual accounts. If you are a small organisation or a new group, this can be a summary of financial activity or a projected income and expenditure document.
* a bank account in the name of the organisation with at least 2 unrelated signatories.
* safeguarding procedures in place.

We may request to see copies of the above documents

**EXCLUDED – WHO CAN’T APPLY?**

* Local Authority
* Schools
* For profit organisations including CIC’s registered by shares
* Individuals

# **ELIGIBLE SPEND**

The fund is intended to focus on core costs and project work.

The following are eligible:

* Staffing costs specific to the delivery of your project/service/activities. NB: if this is to support an existing job, please provide evidence of why this job is required. If this is to support a new post or position, please provide the rationale of it’s need.
* Sessional freelance or consultancy costs specific to the delivery of the project/service/activities
* Reasonable volunteer expenses
* Venue hire/lease costs up to 20% of total request
* Running costs including utility bills, general overheads; insurance; training; cleaning materials and other resources needed for social distancing.
* Equipment, including IT Equipment
* Maintenance, refurbishment or repair of assets, buildings/improvements, external space including gardens or landscaping, if the work improves access.
* Additional health and safety costs including PPE

# **INELIGIBLE SPEND - THE FOLLOWING CATEGORIES ARE EXCLUDED**

* Day trips or refreshments
* Legal fees or memberships of professional bodies

# **FUNDING MAY NOT BE APPLIED FOR:**

* Activities/services which promote any religious or political cause.
* Activities/services which a local authority has a statutory duty to provide.
* Initiatives where the funds are to be re-allocated out to other groups or individuals.
* From local branches of national charities unless locally managed, financially autonomous and not in receipt of financial support from the national body.

**APPLICATIONS AND CONTACT DETAILS**

For queries in relation to this grant funding opportunity, or to request an application form, please contact: [info@prosperwakefielddistrict.org](mailto:info@prosperwakefielddistrict.org) or call Kath Lindley on 07576 952527 or Helen Fahey on 01924 373500